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## **KEY=CHAPTER - SANTOS RILEY**

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### **EMPLOYEE BODY LANGUAGE REVEALED**

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### **HOW TO PREDICT BEHAVIOR IN THE WORKPLACE BY READING AND UNDERSTANDING BODY LANGUAGE**

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*Atlantic Publishing Company Only 7 percent of communication is verbal and 38 percent is vocal (pitch, speed, volume, tone of voice). The largest chunk then, 55 percent, is visual (body language, eye contact). People form 90 percent of their opinion about you within the first 90 seconds of meeting you. Understanding body language is a skill that can enhance your life. This understanding can be a plus in the workplace. You can know what an employee or co-worker thinks and feels by examining their subconscious body language. And, like the world's best communicators, you can have strong body language that reflects confidence, competence, and charisma. This groundbreaking new book will make you an expert on body language. You will have the ability to read people's minds. Would you like to know if a co-worker is interested or attracted to you, when an employee or co-worker is lying or telling the truth, how to make instant friends, and persuade and influence others? This book contains proven techniques that will make people, including employers and co-workers, like you and trust you. You can use your body language to your advantage by transmitting only the messages you want people to receive. This specialized book will demonstrate step by step how to use body language to your benefit in the workplace and in everyday situations. Atlantic Publishing is a small, independent publishing company based in Ocala, Florida. Founded over twenty years ago in the company president's garage, Atlantic Publishing has grown to become a renowned resource for non-fiction books. Today, over 450 titles are in print covering subjects such as small business, healthy living, management, finance, careers, and real estate. Atlantic Publishing prides itself on producing award winning, high-quality manuals that give readers up-to-date, pertinent information,*

real-world examples, and case studies with expert advice. Every book has resources, contact information, and web sites of the products or companies discussed.

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## **ANATOMY & PHYSIOLOGY**

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A version of the OpenStax text

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## **SIGN LANGUAGE**

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### **AN INTERNATIONAL HANDBOOK**

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Walter de Gruyter Sign language linguists show here that all questions relevant to the linguistic investigation of spoken languages can be asked about sign languages. Conversely, questions that sign language linguists consider - even if spoken language researchers have not asked them yet - should also be asked of spoken languages. The HSK handbook Sign Language aims to provide a concise and comprehensive overview of the state of the art in sign language linguistics. It includes 44 chapters, written by leading researchers in the field, that address issues in language typology, sign language grammar, psycholinguistics, neurolinguistics, sociolinguistics, and language documentation and transcription. Crucially, all topics are presented in a way that makes them accessible to linguists who are not familiar with sign language linguistics.

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### **PUBLIC SPEAKING SKILLS FOR DUMMIES**

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John Wiley & Sons Project self-assurance when speaking—even if you don't feel confident! When you speak in public, your reputation is at stake. Whether you're speaking at a conference, pitching for new business, or presenting to your Executive Board, the ability to connect with, influence, and inspire your audience is a critically important skill. *Public Speaking Skills For Dummies* introduces you to simple, practical, and real-world techniques and insights that will transform your ability to achieve impact through the spoken word. In this book, champion of public speaking Alyson Connolly takes you step by step through the process of conceiving, crafting, and delivering a high-impact presentation. You'll discover how to overcome your nerves, engage your audience, and convey gravitas—all while getting your message across clearly and concisely. • Bring ideas to life through business storytelling • Use space and achieve an even greater sense of poise • Get your message across with greater clarity, concision, and impact • Deal more effectively with awkward questions Get ready to win over hearts and minds —and deliver the talk of your life!

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### **A STUDENT'S HANDBOOK OF INDIAN AESTHETICS**

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Cambridge Scholars Publishing Art and life in India have been inextricably intertwined from ancient times to the present day. Art as a way of life, as ritual, as decoration and as unity with the Sublime bore testament to the socio-cultural milieu; the high level of sophistication that developed in ancient India was reflected in the arts in a holistic light. The arts, thus, strived to hone man's intellectual sensibilities, thus raising him to the level of the transcendental, which in India was Brahma or ultimate reality. This book brings forth the popular theories of Indian aesthetics and

Indian poetics. Bharatmuni, Abhinavgupta, Anandvardhana and a number of seers have given substantial dimensions to the concept as found in Natryashastra, Dhvanyavloka, and Abhinavbharati, among other texts. It represents primarily a compilation of commentaries and criticism of these texts, and will serve as a preliminary guide to students, beginners and researchers of Indian aesthetics and poetics. The appendices bring together a number of papers on Indian aesthetics, while there is also an informative and comprehensive bibliography and an exhaustive glossary to provide added aid for non-Sanskrit speakers.

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## **SALES MASTERY**

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### **THE SALES BOOK YOUR COMPETITION DOESN'T WANT YOU TO READ**

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John Wiley & Sons Distinguish yourself as a "Sales Master" and win big in business today! Your personal and professional distinctions are THE precursor to closing the deal. Why? Because most salespeople are not distinctive-all they do is follow one another. Sales Mastery gives you Chuck Bauer's unique personal experience as a highly successful salesman turned sales coach. You'll connect with his methodology, proven by salespeople in every industry, to distinguish yourself, build your sales skills, and win deals again and again. Each chapter focuses on one important quality of salesmanship enabling you to actualize your potential as a prosperous seller Includes tips for mastering sales presentations, phone pitches, customer objections, and closing strategies Learn how to market yourself shamelessly, close sales according to your clients' dominant personality styles, and make prospects chase you Author is a nationally recognized sales trainer and coach Sales Mastery gives you the toolset to break away from the pack to be the sales leader you always wanted to be... and reap the bigger commission checks that result!

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## **THE MIND'S EYE**

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### **COGNITIVE AND APPLIED ASPECTS OF EYE MOVEMENT RESEARCH**

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Elsevier The book provides a comprehensive state-of-the-art overview of current research on cognitive and applied aspects of eye movements. The contents include peer-reviewed chapters based on a selection of papers presented at the 11th European Conference on Eye Movements (Turku, Finland 2001), supplemented by invited contributions. The ECEM conference series brings together researchers from various disciplines with an interest to use eye-tracking to study perceptual and higher order cognitive functions. The contents of the book faithfully reflect the scope and diversity of interest in eye-tracking as a fruitful tool both in basic and applied research. It consists of five sections: visual information processing and saccadic eye movements; empirical studies of reading and language production; computational models of eye movements in reading; eye-tracking as a tool to study human-computer interaction; and eye movement applications in media and communication research. Each section is concluded by a commentary chapter by one of the leading authorities in the field. These commentaries discuss and integrate the contributions in the section and provide an expert view on the most significant present and future developments in the respective areas. The book is a reference volume including a

large body of new empirical work but also principal theoretical viewpoints of leading research groups in the field.

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## **BODY MOVEMENT AND SPEECH IN MEDICAL INTERACTION**

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Cambridge University Press Based on a collection of video recordings, this book offers a micro-analysis of the visual and vocal aspects of the interaction between doctors and patients. Using actual examples, Christian Heath explores the moment-by-moment coordination of body movement and speech by and between doctor and patient. This study makes a major contribution both to our understanding of doctor-patient communication, and to the growing body of research on face-to-face interaction.

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## **MILIEUS OF REMEMORY**

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## **RELATIONALITIES OF VIOLENCE, TRAUMA, AND VOICE**

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Cambridge Scholars Publishing *Milieus of ReMemory* concentrates on how people in Lebanon situate and work on memories of violence and trauma, as well as exchanges of voice. Developing a critical phenomenology of social material practices, a relational notion of community and subjectivity outlines thematic discussions of intergenerational memory, gender, temporality, and transactions between personal and public memory. While emphasizing conduits and channels by which material and imaginary resources circulate as differential circuits of power and authority, the book focuses on how memory activism and memory projects constitute emergent milieus of social exchange and ethical responsibility to self and circumstance, to both publics and political cultures.

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## **THE DIFFERENTIATION OF AUTHORITY**

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## **THE MEDIEVAL TURN TOWARD EXISTENCE**

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CUA Press In this study, James Greenaway explores the philosophical continuity between contemporary Western society and the Middle Ages. Allowing for genuinely modern innovations, he makes the claim that the medieval search for order remains fundamentally unbroken in our search for order today.

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## **NAVIGATING THE CHANNELS OF TRADITIONAL CHINESE MEDICINE**

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Paradigm Publications A favorite for first year acupuncture and TCM students because it covers the essential knowledge of the channels and collaterals and the characteristics of the channel system, providing descriptives that include the key points, pathway, associated organs and points, physiology, pathology, clinical applications, and divergent, teninomuscular, and collateral channels.

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## **INTRODUCTION TO HUMAN ANATOMY AND PHYSIOLOGY**

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Elsevier Health Sciences Students learn best when they can relate what they are studying to familiar issues, problems, and experiences, and *Introduction to Human Anatomy and Physiology, 4th Edition* does just that. With a clear and concise focus

on anatomy and physiology, this new edition explains the normal structure of the human body and how it functions to maintain a state of balance and health - and covers need-to-know principles in an easy-to-understand manner. It focuses on how tissues, organs, and body systems work together to carry out activities such as maintaining body temperature, regulating blood pressure, learning, and responding to stress. Completely updated with a brand new art program, this engaging, user-friendly text clarifies concepts that are often difficult for various career-level health professions students to grasp through reading only. **UNIQUE!** Tools for Learning pedagogical approach ties together learning objectives, Quiz Yourself boxes, and chapter summaries to help summarize key material, identify important topics, and seamlessly test your comprehension as you work through the text. **UNIQUE!** Concept-statement headings and subheadings, clearly visible throughout the text, transform simple descriptions into key ideas that you should learn in each section of content. Need-to-know information includes only basic anatomy and physiology content to avoid causing confusion. Chapter outlines at the beginning of each chapter provide a brief synopsis of the chapter and act as a guide for you to prioritize topics. Learning objectives appear after main headings to help you concentrate on important information. Chapter summaries illustrate how the topics covered in each chapter support the learning objectives. Quiz Yourself boxes at the end of each major section reinforce information as it is learned, measure mastery of learning objectives, and test your knowledge and comprehension of key topics within the chapter. Glossary, including key terms, pronunciations, definitions, and chapter references, emphasizes and defines essential terminology. Key terms, presented with pronunciations in bold throughout the text, show you what terminology is critical to gaining a solid understanding of anatomy and physiology. Illustrated tables, with illustrations integrated into the rows and columns, bring tables to life and combine the functionality of succinct tabular material with the added visual benefit of illustrated concepts. A conversational style facilitates learning and ensures you are not intimidated. End-of-chapter quizzes consist of fill-in-the-blank, multiple choice, and new vocabulary matching exercises that let you evaluate your understanding of chapter content. You can find the answers on Evolve. Review questions, including labeling exercises, at the end of each chapter focus on important concepts and applications and allow you to relate structure to function. Study Guide, for sale separately, mirrors the text's Table of Contents and includes study questions, labeling exercises, and crossword puzzles that provide you with a fun way to reinforce concepts learned in the text. Evolve site provides support and guidance for new instructors with minimal teaching experience - and facilitates student learning through a variety of interactive and supplemental resources. **NEW!** Audio chapter summaries on Evolve can be downloaded to your MP3 player, providing you with an easy, portable way to reinforce chapter concepts. **NEW!** Completely updated illustration program reinforces content and keeps the text fresh. **NEW!** Thoroughly updated content ensures material is accurate, current, and reflective of the latest research and topics related to anatomy and physiology. **NEW!** Key words with definitions and pronunciations, listed at the beginning of each chapter and in the Glossary, help reinforce your terminology comprehension. **NEW!** Matching vocabulary exercises added to chapter quizzes to help you identify

important words and definitions. *NEW!* Answers to in-book questions on Evolve for instructors, instead of in the book, so instructors have the flexibility to provide or not provide answers to chapter quizzes and review questions from the book - and decide whether or not to use them for homework assignments.

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## **ANATOMY & PHYSIOLOGY**

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## **BEHAVIORAL NEUROLOGY & NEUROPSYCHIATRY**

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*Cambridge University Press* The merger of behavioral neurology and neuropsychiatry into a single medical subspecialty, Behavioral Neurology & Neuropsychiatry, requires an understanding of brain-behavior relationships and a clinical approach that transcends the traditional perspectives of neurology and psychiatry. Designed as a primer of concepts and principles, and authored by a multidisciplinary group of internationally known clinical neuroscientists, this book divides into three sections: • *Structural and Functional Neuroanatomy (Section I)* addresses the neuroanatomy and phenomenology of cognition, emotion, and behavior • *Clinical Assessment (Section II)* describes neuropsychiatric history taking, neurological and mental status examinations, neuropsychological assessment, and neuroimaging, electrophysiologic, and laboratory methods • *Treatment (Section III)* discusses environmental, behavioral, rehabilitative, psychological, social, pharmacological, and procedural interventions for cognitive, emotional, and behavioral disorders. By emphasizing the principles of Behavioral Neurology & Neuropsychiatry, this book will improve your understanding of brain-behavior relationships and inform your care of patients and families affected by neurobehavioral disorders.

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## **BUILDING A SPEECH**

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## **CLINICAL MECHANICS AND KINESIOLOGY**

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*Human Kinetics* *Clinical Mechanics and Kinesiology* provides a solid foundation in physical therapy, occupational therapy, and athletic training so that students understand biomechanics and functional anatomy as they relate to both normal and abnormal movement. Written by active clinicians with more than 40 combined years of clinical and teaching experience, this text is also a practical reference for rehabilitation professionals working with a range of populations and pathologies. Taking a clinical approach not found in other texts, *Clinical Mechanics and Kinesiology* follows a logical progression from biomechanical and physiological concepts all the way to full-body movement patterns such as jumping and cutting.

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## **PHYSICAL REHABILITATION OF THE INJURED ATHLETE**

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*Elsevier Health Sciences* *Physical Rehabilitation of the Injured Athlete* is a medical reference book that equips you to apply today's hottest strategies in non-operative sports rehabilitation, so you can help your patients return to play as quickly and fully as possible. Send your players back to the field fast with the latest strategies in non-operative sports rehabilitation. Get balanced, dependable guidance on sports rehabilitation from a multidisciplinary author team that contributes perspectives from orthopaedics and sports medicine, athletic training, and physical therapy.

Ensure effective treatment planning with a stronger emphasis on evidence-based practice. Master the latest with brand-new chapters on Developing Treatment Pathways, Biomechanical Implications in Shoulder and Knee Rehabilitation, Temporomandibular Rehabilitation, Thigh Rehabilitation, Gait Assessment, Functional Movement Assessment, and Plyometric Training Drills. Access the fully searchable text, downloadable image bank, and 9 online-only appendices at [www.expertconsult.com](http://www.expertconsult.com). Andrews provides evidence-based guidance for sports medicine rehabilitation.

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## **EXAMINATION OF ORTHOPEDIC & ATHLETIC INJURIES**

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F.A. Davis Organized by body region, each chapter begins with a review of anatomy and biomechanics; proceeds through clinical evaluation, pathologies, and related special tests; and concludes with a discussion of on-field or initial management of specific injuries

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## **SIGN LANGUAGE AND LINGUISTIC UNIVERSALS**

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Cambridge University Press This 2006 study compares sign languages with spoken languages, in order to seek their shared universal properties.

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## **TEACHING BY PRINCIPLES**

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## **AN INTERACTIVE APPROACH TO LANGUAGE PEDAGOGY**

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Addison-Wesley Teaching by Principles is a widely acclaimed methodology test used in language teacher education programs around the world. In this fourth edition, Dr. H. Douglas Brown and Dr. Keekyeong Lee offer a comprehensive survey of practical language teaching options firmly anchored in current research on second language acquisition and pedagogy.

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## **VOICE INTO ACTING**

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## **INTEGRATING VOICE AND THE STANISLAVSKI APPROACH**

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A&C Black How can actors bridge the gap between themselves and the text and action of a script, integrating fully their learned vocal skills? How do we make an imaginary world real, create the life of a role, and fully embody it vocally and physically so that voice and acting become one? Christina Gutekunst and John Gillett unite their depth of experience in voice training and acting to create an integrated and comprehensive approach informed by Stanislavski and his successors? the acting approach widely taught to actors in drama schools throughout the world. The authors create a step-by-step guide to explore how voice can: respond to our thoughts, senses, feelings, imagination and will fully express language in content and form communicate imaginary circumstances and human experience transform to adapt to different roles connect to a variety of audiences and spaces Featuring over fifty illustrations by German artist Dany Heck, Voice into Acting is an essential manual for the actor seeking full vocal identity in characterization, and for the voice teacher open to new techniques, or an alternative approach, to harmonize with the

actor's process.

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## **PHYSICAL ASSESSMENT FOR NURSES AND HEALTHCARE PROFESSIONALS**

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*John Wiley & Sons Physical Assessment for Nurses and Healthcare Professionals offers a practical and comprehensive guide to best clinical practice when taking patient history and physical examination. This accessible text is structured in accordance with the competencies for advanced practice in assessment, diagnosis and treatment as published by the RCN. Following a systematic, systems-based approach to patient assessment, it includes a summary of the key clinical skills needed to develop and improve clinical examination in order to confidently assess, diagnose, plan and provide outstanding care. In this revised edition, colour photographs and case studies have been included to assist health care practitioners in their assessment of the patient. This important guide: Includes a highly visual colour presentation with photographs and illustrations Features a wide range of key learning points to help guide practice Offers illustrative examples, applications to practice and case studies Written for health care students, newly qualified and advanced nurse practitioners, and those in the allied health professions, Physical Assessment for Nurses and Healthcare Professionals is the essential guide for developing the skills needed to accurately assess patient history and physical examination.*

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## **OCCUPATIONAL THERAPY AND PHYSICAL DYSFUNCTION E-BOOK**

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### **ENABLING OCCUPATION**

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*Elsevier Health Sciences The sixth edition of this classic book remains a key text for occupational therapists, supporting their practice in working with people with physical impairments, stimulating reflection on the knowledge, skills and attitudes which inform practice, and encouraging the development of occupation-focused practice. Within this book, the editors have addressed the call by leaders within the profession to ensure that an occupational perspective shapes the skills and strategies used within occupational therapy practice. Rather than focusing on discrete diagnostic categories the book presents a range of strategies that, with the use of professional reasoning, can be transferred across practice settings. The new editors have radically updated the book, in response to the numerous internal and external influences on the profession, illustrating how an occupational perspective underpins occupational therapy practice. A global outlook is intrinsic to this edition of the book, as demonstrated by the large number of contributors recruited from across the world. Covers everything the student needs within the physical disorders part of their course Links theory of principles to practice and management Written and edited by a team of internationally experienced OT teachers, clinicians and managers Gives key references and further reading lists for more detailed study Written within a framework of lifespan development in line with current teaching and practice Includes practice scenarios and case studies Focuses on strategies Subtitle reflecting the primacy of occupation in occupational therapy practice Inclusion of*

practice scenarios to illustrate the application of theory to practice Features such as chapter summaries and key points, providing a quick overview of each chapter A focus on strategies rather than diagnostic categories Consideration of individuals, groups and communities An international perspective Language that is person-centred and inclusive New editorial team endorsed by the former editors including Annie Turner

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## **THE EXPRESSIVE ACTOR**

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### **INTEGRATED VOICE, MOVEMENT AND ACTING TRAINING**

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Routledge "The study of acting should not begin with an exploration of feeling, perception, imagination, memories, intention, personalization, self-identification... or even performance—but physical action." Michael Lugering's *The Expressive Actor* presents a foundational, preparatory training method, using movement to unlock the entire acting process. Its action-based perspective integrates voice, movement and basic acting training into a unified approach. A wealth of exercises and diagrams guide the reader through this internationally taught program, making it an ideal step-by-step course for both solo and classroom use. Through this course, voice and body training becomes more than a simple skill-building activity - it is the central prerequisite to any actor training. This new Routledge edition has been fully updated, to include: A revised prologue, further discussing the historical and philosophical grounding of The Lugering Method A new introduction, with particular focus on the integrative nature of the method and how the book should be used. New developments, clarifications, and 12 new exercises. 6 new illustrative diagrams.

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## **SAUNDERS COMPREHENSIVE REVIEW FOR THE NCLEX-PN® EXAMINATION - E-BOOK**

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Elsevier Health Sciences Get the best review for the NCLEX-PN® exam from the leading NCLEX® experts! Written by Linda Anne Silvestri and Angela E. Silvestri, *Saunders Comprehensive Review for the NCLEX-PN® Examination, 8th Edition* provides everything you need to prepare for success on the NCLEX-PN. The book includes a review of all nursing content areas, more than 4,500 NCLEX exam-style questions, detailed rationales, test-taking tips and strategies, and new Next-Generation NCLEX (NGN)-style questions. An Evolve website simulates the exam-taking experience with a choice of practice questions along with realistic practice tests. Based on Silvestri's proven Pyramid to Success, this complete review is a perennial favorite of students preparing for the NCLEX. More than 4,500 practice questions are included in the book and on Evolve. Detailed rationales are provided for both correct and incorrect answer options. Alternate item format questions include multiple response, prioritizing, fill-in-the-blank, figure/chart, and video clips. Test-taking strategies provide useful hints for analyzing and uncovering correct answer options. Pyramid Points and Pyramid Alerts identify content that typically appears on the NCLEX-PN exam Pyramid to Success sections at the beginning of each unit provide an overview of content, guidance for your review, and the subject's relative importance in the NCLEX-PN text plan. What Should You Do? boxes

in each chapter help you develop critical thinking skills, with answers at the end of the chapter. **UNIQUE!** A 75-question pre-test on Evolve provides feedback on your strengths and weaknesses, and the results generate an individualized study calendar. **NEW!** Next-Generation NCLEX® (NGN)-style questions ensure that you are ready for the biggest change to the NCLEX-PN test plan in many years. **New!** The current NCLEX-PN® test plan is incorporated throughout the book and the Evolve companion website.

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## **THE LINGUISTICS OF SIGN LANGUAGES**

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### **AN INTRODUCTION**

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*John Benjamins Publishing Company* How different are sign languages across the world? Are individual signs and signed sentences constructed in the same way across these languages? What are the rules for having a conversation in a sign language? How do children and adults learn a sign language? How are sign languages processed in the brain? These questions and many more are addressed in this introductory book on sign linguistics using examples from more than thirty different sign languages. Comparisons are also made with spoken languages. This book can be used as a self-study book or as a text book for students of sign linguistics. Each chapter concludes with a summary, some test-yourself questions and assignments, as well as a list of recommended texts for further reading. The book is accompanied by a website containing assignments, video clips and links to web resources.

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## **NELSON ESSENTIALS OF PEDIATRICS - E-BOOK**

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### **FIRST SOUTH ASIA EDITION**

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*Elsevier Health Sciences* The resource of choice for pediatric residencies, clerkships, and exams, this renowned Pediatric text continues to provide a focused overview of the core knowledge in the subject. Succinct, targeted coverage of normal childhood growth and development, as well as the diagnosis, management, and prevention of common pediatric diseases and disorders, make this an ideal medical reference book for students, pediatric residents, nurse practitioners, and physician assistants. • Efficiently review essential, concise pediatric content with this popular extension of the Nelson Textbook of Pediatrics. • Focus on the core knowledge needed for your pediatric rotation with coverage that follows the MCI curriculum guidelines. • Easily visualize complex aspects with full-color layout and images, as well as numerous tables throughout the text. • Accomplish the learning with four new Sections - Community Pediatrics, Pediatric Surgery, Ophthalmology and Otorhinolaryngology. • Enjoy complimentary access to enhanced e-book with videos and other digital resources. • Access online select decision-making algorithms from Pediatric Decision-Making Strategies by Pomeranz et al. (ISBN: 978-0-323-29854-4).

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## **THE MUSICIAN'S WAY**

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## **A GUIDE TO PRACTICE, PERFORMANCE, AND WELLNESS**

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*Oxford University Press In The Musician's Way, veteran performer and educator Gerald Klickstein draws on the latest research and his 30 years of professional experience to provide aspiring musicians with a roadmap to artistic excellence. Written in a conversational style, the text articulates landmark strategies that equip readers to advance their musical abilities and succeed as performing artists.*

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## **THE HUMAN BONE MANUAL**

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*Elsevier Building on the success of their previous book, White and Folkens' The Human Bone Manual is intended for use outside the laboratory and classroom, by professional forensic scientists, anthropologists and researchers. The compact volume includes all the key information needed for identification purposes, including hundreds of photographs designed to show a maximum amount of anatomical information. Features more than 500 color photographs and illustrations in a portable format; most in 1:1 ratio Provides multiple views of every bone in the human body Includes tips on identifying any human bone or tooth Incorporates up-to-date references for further study*

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## **BODY - LANGUAGE - COMMUNICATION**

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*Walter de Gruyter Volume I of the handbook presents contemporary, multidisciplinary, historical, theoretical, and methodological aspects of how body movements relate to language. It documents how leading scholars from different disciplinary backgrounds conceptualize and analyze this complex relationship. Five chapters and a total of 72 articles, present current and past approaches, including multidisciplinary methods of analysis. The chapters cover: I. How the body relates to language and communication: Outlining the subject matter, II. Perspectives from different disciplines, III. Historical dimensions, IV. Contemporary approaches, V. Methods. Authors include: Michael Arbib, Janet Bavelas, Marino Bonaiuto, Paul Bouissac, Judee Burgoon, Martha Davis, Susan Duncan, Konrad Ehlich, Nick Enfield, Pierre Feyereisen, Raymond W. Gibbs, Susan Goldin-Meadow, Uri Hadar, Adam Kendon, Antja Kennedy, David McNeill, Lorenza Mondada, Fernando Poyatos, Klaus Scherer, Margret Selting, Jürgen Streeck, Sherman Wilcox, Jeffrey Wollock, Jordan Zlatev.*

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## **LEARNING TO TEACH PHYSICAL EDUCATION IN THE SECONDARY SCHOOL**

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## **A COMPANION TO SCHOOL EXPERIENCE**

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*Routledge Praise for previous editions: 'A wealth of advice on generic aspects of teaching and learning in Physical Education ...The accessibility of the text, and constant reference to ways of adapting suggestions to different situations, make this book particularly "user-friendly" and suitable for student-teachers in diverse settings' - European Physical Education Review 'Essential reading for teachers who pride themselves on being "critically reflective"' - Times Educational Supplement The*

fourth edition of *Learning to Teach Physical Education in the Secondary School* has been revised and updated in light of the latest research evidence and practice in relation to teaching and learning, and changes in policy and practice within initial teacher education. Key topics covered include: Starting out as a teacher Planning and evaluation for effective learning and teaching Communication in PE Lesson organisation and management Motivating pupils for learning in PENEW Assessment for and of learning Inclusive approaches to teaching PE Learner-centred teaching and physical literacy NEW Teaching safely and safety in PE Accredited Qualifications in PE Teacher beliefs NEW Developing your own knowledge, skills and understanding NEW This core text guides you to become competent in basic teaching skills, enabling you to cope in a wide range of teaching situations. It emphasises the development of your own professional judgement, your ability to reflect critically on what you are doing, and on your beliefs about teaching PE. Written with university and school-based initial teacher education in mind, *Learning to Teach Physical Education in the Secondary School* is an essential source of support and guidance for all student teachers of PE embarking on the challenging journey to becoming an effective, successful teacher.

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## **CONCEPTS OF ATHLETIC TRAINING**

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Jones & Bartlett Publishers Heavily revised and updated with the latest data from the field, the Seventh Edition of *Concepts of Athletic Training* focuses on the care and management of sport and activity related injuries while presenting key concepts in a comprehensive, logically sequential manner that will assist future professionals in making the correct decisions when confronted with an activity-related injury or illness in their scope of practice. New to the Seventh Edition: - An extensively revised and rewritten Chapter 3, *The Law of Sports Injury*, includes new material on the ethics of sports-injury care and the role of the athletic trainer in risk assessment and liability - Chapter 4, *Sports-Injury Prevention*, provides new material on training benefits of anaerobic fitness - Chapter 7, *Emergency Plan and Initial Injury Evaluation*, includes an expanded section on the assessment of the injured athlete's physical exam that urges coaches to collect as much information about the injury, as well as the health history of the athlete. - Chapter 13, *Injuries to the Thorax and Abdomen*, contains new sections on muscle strains and cardiac defects Key Features include: - New and revised What if? scenarios encourage students to work on critical decision-making skills, alone or in a group setting with role-playing activities - Time Out boxes provide additional information related to the text, such as NATA Athletic Helmet Removal Guidelines, how to recognize the signs of concussion, and first aid for epilepsy - Athletic Trainers Speak Out boxes feature a different athletic trainer in every chapter who discusses an element of athlete care and injury prevention - Anatomy Reviews introduce body parts to students unfamiliar with human anatomy and acts as a refresher for those students with some anatomy background

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## **MODEL RULES OF PROFESSIONAL CONDUCT**

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American Bar Association *The Model Rules of Professional Conduct* provides an up-to-date resource for information on legal ethics. Federal, state and local courts in all

jurisdictions look to the Rules for guidance in solving lawyer malpractice cases, disciplinary actions, disqualification issues, sanctions questions and much more. In this volume, black-letter Rules of Professional Conduct are followed by numbered Comments that explain each Rule's purpose and provide suggestions for its practical application. The Rules will help you identify proper conduct in a variety of given situations, review those instances where discretionary action is possible, and define the nature of the relationship between you and your clients, colleagues and the courts.

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## **SPORTS MEDICINE ESSENTIALS: CORE CONCEPTS IN ATHLETIC TRAINING & FITNESS INSTRUCTION**

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Cengage Learning Correlating with NATA Standards, *SPORTS MEDICINE ESSENTIALS: CORE CONCEPTS IN ATHLETIC TRAINING & FITNESS INSTRUCTION*, 3rd Edition introduces essential skills in Sports Medicine, along with its growing number of career choices. Key topics address fitness assessment, conditioning, emergency preparedness, injury management, therapeutic modalities, nutrition, ethical and legal considerations, and much more. Students will explore careers in fitness instruction, athletic training, exercise physiology, sports management, and even physical therapy, while practicing important, job-related skills. More than a text, this unique hands-on learning tool asks students to perform essential skills, such as taping injuries, researching sports medicine supplies and their costs, and even forming a mock safety committee to mitigate injury risks to athletes. *SPORTS MEDICINE ESSENTIALS: CORE CONCEPTS IN ATHLETIC TRAINING & FITNESS INSTRUCTION*, 3rd Edition gives students VIP access to the fast-paced world of Sports Medicine in both print and interactive eBook formats. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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## **MASSAGE THERAPY**

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### **PRINCIPLES AND PRACTICE**

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Saunders The 3rd ed. of this text gives you everything you need to learn and apply the basic principles of massage therapy with ease. It contains a DVD that brings techniques and procedures to life, complete coverage of the latest emerging therapy options and target groups, and new materials to help prepare for exams.

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## **TEXTBOOK OF INTERNATIONAL HEALTH: GLOBAL HEALTH IN A DYNAMIC WORLD**

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Oxford University Press This classic text, formerly known as the "Basch" textbook, now completely revised in an updated new edition, brings together information that students and professionals working in the wide variety of disciplines concerned with international health will find in no other single source. It synthesizes historical, cultural, environmental, economic and political considerations to provide a comprehensive global overview of the many factors that determine the health of individuals and populations. The major determinants of health status in all regions of

the world are discussed, and interventions undertaken at community, national, and international levels are described. The new edition features a renowned new authorship committed to updating and expanding the entire content while retaining the core elements of Basch's excellent text.

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## **FUNDAMENTALS OF ORAL HISTOLOGY AND PHYSIOLOGY**

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*John Wiley & Sons Fundamentals of Oral Histology and Physiology is a landmark new text streamlining the essentials of histology and physiology into one clinically accessible textbook. Written for predoctoral dental students, the book brings together structure, function, and clinical correlations for maximum retention and ease of use. Assuming a background in basic biologic sciences, this text focuses on the histology and physiology that students need to know to practice dentistry and to understand and evaluate the current literature, without repeating basic information learned in other courses. Fundamentals of Oral Histology and Physiology concentrates on Oral Structures and Features, including Development, Teeth, Tooth and Jaw Support, Mucosal Structure and Function, and Effectors. Key Features: Integrates normal histology and physiology enabling students to understand key concepts and their application to clinical practice Brief summaries at key points in the text that highlight significant information and concepts A comprehensive glossary that defines important terms for each chapter Contains high quality photomicrographs, drawings, charts, and tables illustrating fundamental concepts Incorporates clinical correlations for common diseases and conditions Includes case studies in several chapters Comes with access to a companion website that includes student review questions, case scenarios, figures, and tables*

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## **ANATOMICAL KINESIOLOGY**

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*Jones & Bartlett Learning Anatomical Kinesiology provides students with a comprehensive and concise resource for mastering the muscles and related anatomy responsible for body movement. This is a foundational topic needed for application to other important areas including biomechanics, musculoskeletal injuries, rehabilitation, strength and conditioning, and more. The text uses 18 chapters divided across five sections to cover all the material. Section I has four chapters that present the anatomy and physiology concepts most relevant to kinesiology such as body orientation; terminology; and the skeletal, muscular, and nervous organ systems. Section II is divided into three chapters on the bones and their landmarks. The final three sections contain the muscle chapters: One section for the lower extremities, one for the axial skeleton, and one for the upper extremities. The chapters are divided by regions (i.e. ankle, knee, shoulder, etc.).*

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## **DE HUMANI CORPORIS FABRICA**

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*Norman Publishing Norman anatomy series, no. 1-3; Norman landmarks series, no. 1-2, 4; v. 1 issued as no. 4 in Norman orthopedic series.*

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## **MEDICAL TERMINOLOGY FOR DUMMIES**

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*John Wiley & Sons Grasp and retain the fundamentals of medical terminology quickly and easily Don't know a carcinoma from a hematoma? This friendly guide explains how the easiest way to remember unfamiliar, often-tongue-twisting words is to learn their parts: the prefix, root, and suffix. Medical Terminology For Dummies breaks down the words you'll encounter in your medical terminology course and gives you plain-English explanations and examples to help you master definitions, pronunciations, and applications across all medical fields. For many, the language of medicine and healthcare can be confusing, and frequently presents the greatest challenge to students - this guide was designed to help you overcome this problem with ease! Packed with ideas, study materials, quizzes, mind maps, and games to help you retain the information, Medical Terminology For Dummies quickly gets you up to speed on medical prefixes, suffixes, and root words so you'll approach even unfamiliar medical terms with confidence and ease. Bone up on words that describe and are related to the body's systems Correctly pronounce and understand the meanings of medical terms Find tricks and study tips for memorizing words Build your knowledge with helpful word-building activities If you're working toward a certification or degree in a medical or healthcare field, or if you're already on the job, Medical Terminology For Dummies is the fast and easy way to learn the lingo.*